



**SOUTH FORBES TOKYO MANSIONS HOMEOWNERS ASSOCIATION INC.**  
South Forbes Golf City Brgy. Inchican Silang, Cavite  
Email Add: [admin@southforbestokyomansionshoai.com](mailto:admin@southforbestokyomansionshoai.com) / cp no. 0906-942-5162 tel no. (046)409-3612

**CIRCULAR 2024-003**

TO : **All Valued Homeowners and Lot owners**  
South Forbes Tokyo Mansions HOAI  
South Boulevard South Forbes Golf City

FROM: Tokyo Mansions HOAI Administration Office

Date : February 3, 2024

Re : **"HOLIDAY ANNOUNCEMENT on February 9 & 10, 2024"**

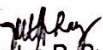
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Please be informed that the Administration Office will be CLOSED on **09 February 2024, Friday** as an **additional special (non-working) day** and **10 February 2024, Saturday** in **Observance of Chinese New Year** as a **Special Non-Working Day**. The mentioned dates were declared holiday by virtue of Proclamation No. 453.

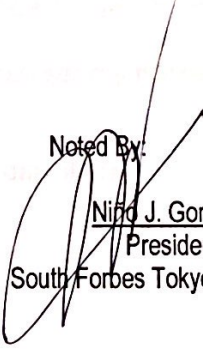
Kindly be reminded that **No Construction and Renovation** work will be allowed on the aforementioned date.

Should you need further assistance, feel free to reach out to us before or after the holiday period. Our Administrative Office will resume regular operations on the following business day after holiday.

Best regards,

  
Jocelyn P. Buhay  
Administrator  
South Forbes Tokyo Mansions HOAI

  
Eunice P. Villacruz  
Administrator  
South Forbes Tokyo Mansions HOAI

Noted By:  
  
Nino J. Gonzales  
President  
South Forbes Tokyo Mansions HOAI