

**CIRCULAR 2023-017**

TO : **All Valued Homeowners/Members**  
Tokyo Mansions HOAI  
South Boulevard South Forbes Golf City

FROM: Tokyo Mansions Board of Directors  
Y2023 - 2025

Date : July 18, 2023

Re : **"Committee Volunteers"**

Dear Fellow Homeowners,

We hope this letter finds you well. We, your Y2023-2025 BODs, are asking for volunteers to fill the vacancies in the following committees:

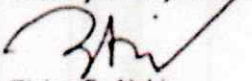
- Security
- Maintenance & Landscape
- Construction & Architectural Review
- Financial Management
- Audit & Inventory
- Social
- Grievance
- Election
- Ways & Means
- Homeowners' Education

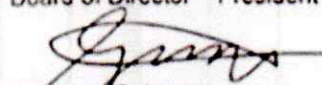
These committees are crucial in ensuring that our community is always in good shape and that the needs of all homeowners are met.

We kindly request that each household encourage a family member to volunteer for a committee where they feel they can make valuable and constructive contributions. We believe that by volunteering for a committee, you will not only help improve our community and strengthen the relationship among neighbors, but also gain valuable skills and experiences. Let's work together to make Tokyo Mansions a peaceful, harmonious, safe, and beautiful place to live in.

If you would like to learn more about the specific duties and responsibilities of each committee before signing up, the Board of Directors are available to provide further informations.

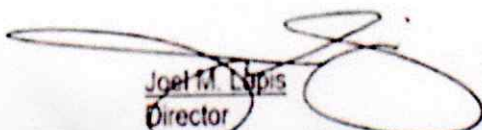
As we can't wait for you to get involved, we look forward to hearing from you by the 30th of July 2023. Thank you for your time and consideration.

  
Elaine B. Alabin  
Board of Director – President

  
Guerrero G. Lagat  
Board of Director – Treasurer

  
J. Gonzales  
Board of Director – Vice President

  
Amando C. Dayrit  
Board of Director – Corporate Secretary

  
Joel M. Lopez  
Director