



South Forbes Tokyo Mansions Homeowners' Association, Inc.
South Forbes Golf City, Brgy. Inchican, Silang, Cavite
Contact No. 0906-942-5162/ (046) 409-3612
Website: <http://southforbestokyomansionshoai.com/>

CIRCULAR 2021-020

November 5, 2021

“Updated Information of Housekeepers/ Helpers and Drivers ”

To our Dear Valued Homeowners and Members,

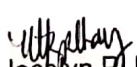
Please be reminded that all housekeepers, caretaker, helpers ,drivers and other related service on a regular basis in Tokyo Mansions Village ,need to provide details. SFTMHOAI will need to obtain basic details of your worker/s details specifically for the stay-in and stay-out workers of every household. This initiative in obtaining personal information such that in case there will be issues against persons, property, and security that may happen within our village, basic information will be at hand.

We also provide Biodata to fill up as future reference and shall put on file in our Admin Office.

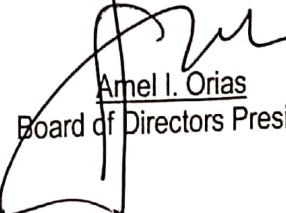
Thank you and looking forward to your participation.

For anyone concerns, you may call the number above or email us. Thank You.

Sincerely,


Jocelyn R. Buhay/Eunice P. Villacruz
Admin Officers

Noted by:


Amel I. Orias
Board of Directors President